

2026 Personal Information Policy

Personal information collected from individuals during the admissions process will be handled in accordance with the following:

1. Purpose of Use of Personal Information

- (1) Supporting the application process
- (2) Implementing the admissions and screening process
- (3) Notification and announcement of results
- (4) Sending various surveys after the conclusion of the admissions process
- (5) Sending enrollment processing documents to admitted applicants
- (6) Sending information on student life after admission (housing placement, accident insurance, and Co-Op information) to admitted applicants
- (7) Administration of pre-enrollment English or Japanese placement tests for admitted applicants
- (8) Creation of documents related to the acquisition or renewal of Status of Residence
- (9) Conducting and sending information regarding orientation sessions for new students
- (10) Duties related to pre-enrollment education

2. Management of Personal Information

Ritsumeikan Asia Pacific University will manage the personal information of applicants in compliance with the relevant law as well as the Ritsumeikan Trust Personal Information Protection Regulations. Information will be managed securely to prevent loss, destruction or divulgence.

3. Provision of Personal Data to Third Parties

The Ritsumeikan Trust does not provide personal data to third parties, without prior consent from the subject except where provision is required by law.

4. Outsourcing services associated with the provision of personal data

Ritsumeikan Asia Pacific University may outsource certain work that includes the handling of personal data to a third-party entity having executed an agreement on the proper handling of personal information.

5. Statistical Use of Personal Information

Ritsumeikan Asia Pacific University may use data extracted from applicants' personal information to conduct various statistical analysis to be used for surveys and research relating to the admissions process. This data may also be provided to students interested in applying to Ritsumeikan Asia Pacific University. However, the university shall ensure that any information made public cannot be used to identify specific individuals.

Refer to the admissions website for detailed information about APU's GDPR policy (<https://admissions.apu.ac.jp/regulations/>).