

Application Checklist

Required Application Information and Documents	☒	Graduate School of Asia Pacific Studies		Graduate School of Management	
		Master's	Doctoral		
1. Online Application	☐	✓			
1) Applicant Information	☐	✓			
2) Personal Statement	☐	✓			
3) Research Proposal	☐	✓		×	
4) Study Plan	☐	×		✓	
5) University Graduation Certificate(s)/ Certificate of Scheduled Graduation	☐	✓			
6) Academic Transcripts	☐	✓			
7) Documents Proving English Proficiency Required for all applicants who do not meet the exemption requirements	☐	✓			
8) Letter(s) of Recommendation	☐	✓ (1 letter)	✓ (2 letters)	✓ (1 letter)	
9) Copy of Passport	☐	✓			
10) Photograph	☐	✓			
11) Curriculum Vitae	☐	△ *1	×	✓	
12) Master's thesis / Sample work / List of Research Achievement	☐	Optional	✓	×	
13) Supervisor Confirmation Letter	☐	×	✓	×	
14) Certificate of Employment	☐	△ *2	×	✓	
15) GMAT® Results and GRE® Results	☐	Strongly recommended but not mandatory			
2. Application Fee Payment	☐	✓			
Proof of Application Fee Payment	☐	✓			
3. Online Assessment	☐	✓			
4. Additional Documents to Be Submitted (if Applicable)					
1) Residence Card (both sides) / Certificate of Residence	☐	✓			
2) Proof of External Scholarships Awarded by Organizations Other than APU	☐	✓			
3) Additional Required Documents for Each External Scholarship	☐	✓			
4) Designation Page in Your Passport	☐	✓			
5) Attendance Report from Language Schools and Technical College in Japan	☐	✓			

*1 GSA Master's applicants for AfDB: Submit Curriculum Vitae (same format as GSM).

*2 Work experience requirements:

- GSM: Minimum 3 years full-time (all applicants).
- GSA Master's applicants for AfDB: Minimum 1 year full-time.
- GSA Master's applicants for ADB: Minimum 2 years full-time.