

Application Process

Please apply online through the APU Online Application System at https://admissions.apu.ac.jp/apply_online/.

- A digital copy of all required application documents should be submitted through the online application.
- There is no need to print out the documents submitted online and send them to APU at the time of application. All documents submitted online will be treated as the authentic copy.
- For documents not written in English, please also upload an official English translation.

Application Requirements	<input checked="" type="checkbox"/>	Graduate School of Asia Pacific Studies		Graduate School of Management
		Master's	Doctoral	
1. Online Application a. Create an account online b. Applicant Information c. Personal Statement d. Research Proposal/Study Plan	<input type="checkbox"/>	✓	✓	✓
2. Proof of Application Fee Payment (bank transfer only)	<input type="checkbox"/>	✓	✓	✓
3. University Graduation Certificate(s)/ Certificate of Scheduled Graduation	<input type="checkbox"/>	✓	✓	✓
4. Academic Transcripts	<input type="checkbox"/>	✓	✓	✓
5. Curriculum Vitae	<input type="checkbox"/>	IMAT only		✓
6. Document(s) proving English proficiency <small>Required for all applicants who do not meet the exemption requirements.</small>	<input type="checkbox"/>	✓	✓	✓
7. Sample Work or List of Research Achievements	<input type="checkbox"/>	IMAT Only	✓	
8. Two Letters of Recommendation <small>Either upload the letter within the online application or have the referee send the letter to APU directly.</small>	<input type="checkbox"/>	✓	✓	✓
9. Passport scan (if available)	<input type="checkbox"/>	✓	✓	✓
10. Photographs	<input type="checkbox"/>	✓	✓	✓
11. Supervisor Confirmation Letter	<input type="checkbox"/>		✓	
12. GMAT® Results, GRE® Results, or Certificate of Employment	<input type="checkbox"/>	Recommended but not mandatory	Recommended but not mandatory	Recommended but not mandatory
13. Video Interview <small>An invitation to the video interview will be sent by e-mail after the university confirms the submission of all application documents and admission fee payment.</small>	<input type="checkbox"/>	✓	✓	✓
Additional Requirements (only if applicable)				
1. APU Tuition Reduction Scholarship Application	<input type="checkbox"/>	✓	✓	✓
2. Residence Card (Only for applicants who already have a valid Japanese status of residence)	<input type="checkbox"/>	✓	✓	✓
3. Proof of scholarships received from organizations other than APU	<input type="checkbox"/>	✓	✓	✓
4. External Scholarship Eligibility Criteria Checklist	<input type="checkbox"/>	✓	✓	✓
5. Additional required documents for each external scholarship	<input type="checkbox"/>	✓	✓	✓

External scholarship applicants may be required to submit additional documents. In this case, APU will contact the applicant directly.

After being accepted to APU, enrolling students must submit original documents or certified documents for the uploaded application documents to APU by post. If the original or certified documents submitted after acceptance differ from those uploaded with the online application, or if enrolling students are not able to submit hard copies, acceptance to APU will be revoked. **Please be sure to keep the original versions of the documents you upload with your online application.**