

Ritsumeikan Asia Pacific University
 Admissions Office (International)

Letter of Intent to Change to Student Residency Status

This letter is for those who have a status of residence other than *Student* but intend to change it to *Student* for the purpose of studying at Ritsumeikan Asia Pacific University (APU).

Changing your status of residence is a very significant decision. Once you change your status of residence, you may not be able to return to your original status of residence. Before submitting this form, please be sure to discuss with your family and consult the Japanese Immigration Bureau to confirm that this is the right decision for you.

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|--------------------------|--|-----------------------------|--|
| Name | | Application Number | |
| Address and Phone Number | | Current Status of Residence | |

Important Information:

1. Please submit a copy of your current residence card (both front and back sides) to the APU Admissions Office together with this form.
2. The APU Tuition Reduction Scholarship is only available to those with *Student* as their status of residence. If you are selected for an APU Tuition Reduction Scholarship but have a status of residence other than *Student*, you must change your status of residence to *Student* by the day before your enrollment to APU (April 1st for Spring Enrollment or September 21st for Fall Enrollment). If you do not change your status of residence, **the APU Tuition Reduction Scholarship will be revoked.**
3. If your current status of residence is *Designated Activities*, please be sure to contact the Japanese Immigration Bureau in your area of jurisdiction to confirm that your status of residence can be changed from *Designated Activities* to *Student* while you are residing in Japan. Please check the box below once you have confirmed with the Japanese Immigration Bureau that your status of residence can be changed in Japan. If your status of residence cannot be changed from within Japan, please contact the Admissions Office at applied@apu.ac.jp immediately.

Yes, I have confirmed with the Japanese Immigration Bureau that my status of residence can be changed from *Designated Activities* to *Student* while I am residing in Japan.

Additionally, along with the copy of your residence card, please be sure to submit a copy of the “Designation” page in your passport showing the category of your *Designated Activities* visa together with this form.

Please print your name and sign below. You must write the signature by yourself.

I hereby confirm that I acknowledge all of the information above, and I intend to change my status of residence to *Student*.

Name
Signature
Year
Month
Day